

EAST HERTS COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE: 13 JUNE 2017

REPORT BY CHAIRMAN OF OVERVIEW AND SCRUTINY  
COMMITTEE

PARKING ENFORCEMENT CONTRACT SCRUTINY TASK AND  
FINISH GROUP – TERMS OF REFERENCE AND  
SCOPE

WARD(S) AFFECTED: NONE

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**Purpose/Summary of Report**

- To confirm the scope and draft Terms of Reference of the Parking Enforcement Contract Scrutiny Task & Finish Group as outlined in **Essential Reference Paper ‘B’**.

**RECOMMENDATION FOR DECISION**

**That:**

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|------------|--|
| <b>(A)</b> | <b>the scope and Terms of Reference of the Parking Enforcement Contract Scrutiny Task and Finish Group set out in Essential Reference Paper ‘B’ be endorsed;</b> |
| <b>(B)</b> | <b>Members’ comments or suggestions relating to the remit of the Task and Finish Group be referred to the Lead Officer and Scrutiny Officer.</b>                 |

1.0 Background

- 1.1 The Council’s parking enforcement contract is about to be re-tendered, with a commencement date of 16 January 2019. Officers have gained from the experiences of the twelve years since parking enforcement in East Herts was ‘decriminalised’, to craft a contract that meets the changing needs of the district for the next 5+ years.
- 1.2 Members play an important community leadership and representative role and are ideally placed to reflect the views of East Herts residents and business community. Accordingly they

are invited to contribute to the process of crafting the next generation contract, primarily by confirming the Council's enforcement priorities.

## 2.0 Report

2.1 The Terms of Reference and Scope is set out at **Essential Reference Paper "B"**.

2.2 The aim of the Task and Finish Group is to allow Members to inform the operation of the Council's parking enforcement service over the period 2019-2014 by confirming its enforcement priorities for the coming years.

2.3 The work of the Task and Finish Group will contribute to the following outcomes:

- A contract (and therefore a parking enforcement service) that is fit for purpose and which reflects the changing nature of our communities;
- A service that provides East Herts residents' with value for money.

2.4 Members are asked to note the constraints as detailed in **Essential Reference Paper "B"**.

2.5 The Task and Finish Group is due to meet 3 or 4 times in June and July 2017 and its findings will be reported back to the Committee at its meeting on 12 September 2017. It is anticipated that this timeframe will allow recommendations and priorities identified to inform the writing of contract specification to be undertaken by officers in autumn 2017.

## 3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers: none

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